

Chemical Hygiene Committee		1/24/14	
		8:30 AM	
		Building 1 Conference Room	
Chair:	Not Yet Elected		
Vice-chair:	Not Yet Elected		Facilitator: Wesley Adams
Members Attending:	Theresa Crozier, Erica Schatz, Mike Pensock, Jack Spencer, Melvin Lodge Resource: Wesley Adams		
Members Absent:	Tracey Johnson, Ted Clayton Resource: Ron Skinner		
Ex-officio:	Dr. Tansey		
1/24/2014			
I. Call to Order:			
The meeting was called to order by Wesley Adams			
II. Minutes of Previous Meeting:		Presenter:	Wesley Adams
Minutes of 12/16/13 meeting were read. There were no corrections.			
III. Review of Committee Purpose:		Presenter:	Dr. Tansey
<ul style="list-style-type: none"> ➤ Dr. Tansey reviewed the purpose for forming this committee as an outgrowth of the Safety Committee. ➤ Informed the Committee of a potential part-time person to coordinate safety programs campus-wide. This person would also probably fit well as part of the Chemical Hygiene Committee. ➤ Discussed the short-term and long-term tasks the Committee needs to address: <ul style="list-style-type: none"> ○ Inspections ○ On-line SDS ○ Chemical Inventory ○ Training 			
IV. Review of Chemical Hygiene Program Draft:		Presenter:	Wesley Adams
<ul style="list-style-type: none"> ➤ Reviewed first few pages of the draft program. ➤ Discussed the idea of having separate sections for each area using chemicals such as science labs, medical lab technology, maintenance, landscaping, and custodial. ➤ Determined the need to develop a complete chemical list for each area so we will know the particular hazards we need to address. Each member agreed to start working on that list and report back at the next meeting. 			
V. Election of Officers			
<ul style="list-style-type: none"> ➤ The Committee decided to wait until next meeting to elect officers. 			
Next Meeting:	Friday, February 7, 2014 at 8:15 AM in Conference Room, Building 1		